



GROCERY INDUSTRY

THE IMPORTANCE OF SWEEP LOGS

Sweep logs can protect your company from liability in a slip, trip and fall case – but only if you're meticulous in your approach.



SAFETY TIP
OF THE
MONTH



The Importance of Regular Inspections

Grocery stores are especially prone to trip and slip hazards. To avoid incidents, it's important to keep a close eye on the premises.

Look for and respond to:

- Spilled liquids
- Water from water systems or weather
- Dropped/broken merchandise
- Items in walkways
- Torn or broken flooring
- Other slip and fall hazards

The Importance of Record Keeping

Unfortunately, not all incidents can be prevented.

Even if you are diligent about inspections and clean up, it's possible that someone will fall, suffer injuries and sue your store. If that happens, the quality and consistency of your inspections may be called into question.

That's why doing regular inspections isn't enough. You also need to keep a record of your inspections with sweep logs.

Sweep Log Best Practices

- Inspections should be conducted on a regular schedule. In areas where spills are more likely, more frequent inspections may be needed.
- Inspections must be recorded in a sweep log consistently. A gap in your sweep log could leave you vulnerable to a lawsuit.
- Electronic or paper sweep logs may be used. However, electronic logs can offer the benefits of time stamps and the option to include photos.
- Sweep logs should include each area checked, the condition, the actions taken, the date and time and the employee.
- The manager should inspect the sweep log regularly to make sure it is being completed meticulously.

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